

COVID-19 Risk assessment template

Company name: Melksham Town FC

Assessment carried out by: DP, NP, SP, PS & AK

Date of next review: 5/8/2020

Date assessment was carried out: 5/7/2020

What are the hazards?	Who might be harmed?	Controls required	Additional controls	Who needs to carry out the action?	When is the action needed by?	Done
Spread of Covid-19 Coronavirus	Staff Players Visitors Cleaners Vulnerable groups (Elderly, pregnant workers and those with underlying health conditions)	<ul style="list-style-type: none"> All to follow COVID19 Government Guidelines prior to training at MTFC. The trainee should be aware of Government Guidelines to confirm if COVID-19 free of infection, if unsure then that person or persons should not attend. Anyone self-isolating whether 	<ul style="list-style-type: none"> If someone becomes unwell at MTFC with a new continuous cough or high temperature they should be sent home immediately and advised to follow the government guidelines. Equipment will be cleaned and sanitized after use. All waste is to be double bagged, 	DP,AK & SP	4/7/2020	Y

		<p>due to personal situation or due to others must not attend MTFC</p> <ul style="list-style-type: none">• Anyone with a medical condition that could increase their likelihood of catching C19 must not attend MTFC• Always maintain Social Distancing including when you are seated. Posters are displayed throughout the MTFC to advise on suitable handwashing techniques.• ALL personnel must follow Government Guidelines and wash hands frequently with soap and water for at least 20 seconds.	<p>securely tied, kept separate from the isolated individuals for 72 hours and then disposed of via the external general waste bins.</p>			
--	--	--	--	--	--	--

		<ul style="list-style-type: none"> • MTFC will supply suitable soap, hand washing material and sanitiser for training. 				
Spread of Covid-19 Coronavirus	Staff Players Visitors Cleaners Vulnerable groups (Elderly, pregnant workers and those with underlying health conditions)	<u>Travelling to and from MTFC</u> <ul style="list-style-type: none"> • The trainee must follow Social Distancing Guidelines and other relevant Government Guidelines. 	<ul style="list-style-type: none"> • There should be no car sharing with anyone outside your household • Try to arrive and leave punctually • Hand sanitiser will be available when arriving and leaving the facility • Advance notification of the contents of this assessment will be available via email to all managers/coaches. • If attending in a vehicle apply Social Distancing measures when 	DP, AK & SP	4/7/2020	Y

			<p>parking. Avoid parking next to a car with occupants but if unavoidable keep two car door widths apart.</p> <ul style="list-style-type: none"> • If occupants are in an adjacent vehicle wait for them to vacate their vehicle prior to getting out. • After training an external toilet is available with soap and hot water for the trainee to wash their hands 			
<p>Spread of Covid-19 Coronavirus</p>	<p>Staff Players Visitors Cleaners Vulnerable groups (Elderly, pregnant workers and those</p>	<p><u>Responsibilities of those attending training</u></p> <ul style="list-style-type: none"> • The trainee must follow Social Distancing Guidelines and other 	<ul style="list-style-type: none"> • Individuals should make themselves familiar with the contents of this Risk Assessment. • Individuals should bring their own water bottle. 	<p>DP, PS, AK & SP</p>	<p>4/7/2020</p>	<p>Y</p>

	with underlying health conditions)	relevant Government Guidelines and follow the procedures in this document.	<ul style="list-style-type: none"> Managers, Coaches and those involved will regularly check the understanding of trainees and supervise trainees more closely. 			
Spread of Covid-19 Coronavirus	Staff Visitors Cleaners Vulnerable groups (Elderly, pregnant workers and those with underlying health conditions)	<u>Training and Coaching Procedures</u> <ul style="list-style-type: none"> Coaches to have the relevant coaching qualifications and ensure the training activity follows the latest Government Guidelines Note NHS Guidance is regularly changing as new Information comes to light, Managers, Coaches and others involved are to regularly 	<ul style="list-style-type: none"> Coaches will be provided with a copy of the FAs COVID19 Guidance on re - starting football activity (coaches) and be informed to read and apply the information provided . Coaches will be given a copy of this RA and as a group of Managers / Coaches agree collectively how it will be implemented and 	DP, PS, AK & SP	4/7/2020	Y

		<p>check on the NHS info site for updates.</p> <ul style="list-style-type: none">• Hand washing guidance for the recommended 20 seconds and checking on the latest changes to social distances guidance is most important. <p>https://www.gov.uk/coronavirus</p>	<p>to ensure understanding .</p> <ul style="list-style-type: none">• No physical contact , thus no small side games• Coaches should take seriously any concerns raised and address sensitively• Coaches should ensure equipment is handled as little as possible by as few people as possible• Equipment used should be cleaned after the training session, if the equipment is used by more than one person, they should immediately wash their hands• If a trainee is injured only a member of their			
--	--	---	--	--	--	--

			<p>household should aid them. If the issue is more serious a first - aider with appropriate PPE should attend</p> <p>The following self-checks should be undertaken of trainees prior to a training session</p> <ul style="list-style-type: none">• Had a high temperature above 37.8C• Developed a new continuous cough• Shortness of breath or sore throat• Loss or change in normal sense of taste or smell• Is feeling unwell• If any of these symptoms are shown the trainees			
--	--	--	--	--	--	--

			<p>should be sent home and follow government guidelines</p> <ul style="list-style-type: none">• If during the training a trainee shows any of these symptoms, they must be told to immediately leave. <p>Trainees to be informed:</p> <ul style="list-style-type: none">• Place named water bottles in dispersed locations.• Refrain from spitting.• No high fives or group goal celebrations• There will be no shower facilities• An external toilet has hand washing (soap provided) and sanitisers. <p>Washing of hands</p>			
--	--	--	---	--	--	--

			is preferable and should be undertaken when the training session has finished.			
--	--	--	--	--	--	--

More information on managing risk: www.hse.gov.uk/simple-health-safety/risk/